

THE UNITED STATES CIVIL SERVICE COMMISSION
IN COOPERATION WITH THE
AMERICAN POLITICAL SCIENCE ASSOCIATION



Announces a

FELLOWSHIP IN
CONGRESSIONAL
OPERATIONS

For Executives

Mid-November, 1967 - September, 1968

*" No Government official can be completely effective if
he does not understand the role of Congress in our
Democracy. "*

*President Lyndon B. Johnson
September 15, 1965*

BACKGROUND

Many of the basic responsibilities of the Federal Government are shared jointly by the executive and legislative branches. Others are divided in such a way that interdependence between Congress and the executive branch necessarily results. Under our system of government, therefore, a sound understanding of the legislative branch is essential to a proper understanding of executive responsibilities and operations.

President Johnson is taking aggressive action to ensure maximum cooperation of the Executive Branch with the Congress. He is concerned that executives and managers throughout Government are aware of the functions and problems of Congress and that they are responsive to its needs. On September 15, 1965, the *President* stated:

"Too often in our history the Executive and Legislative Branches have been reduced to suspicion and to petty bickering. And too often the cause of progress has suffered because of it.

"Although our Constitution divides us into separate branches, it charges all of us with the same mission—that is, to serve the American public. Some disagreement between the branches of Government is quite natural. But cooperation between the branches of Government is quite imperative.

"I expect every member of my Administration to understand this and to apply this to the day-to-day operations of the Government.

"I am not just talking about Congressional relations, I am talking about understanding the job that Congress has to do. And I am talking about trying to help the Congress do that job that it has to do.

"We have entered a new era, I think, of respect and good will between the Executive and Legislative Branches of the Government. I intend to do everything I can to encourage this respect and to promote this good will."

PURPOSE

This Fellowship is designed to provide an opportunity for some of the most promising young federal executives to acquire a thorough understanding of Congressional Operations. As they progress to positions of greater responsibility, this understanding should become increasingly valuable to the Fellows and to the programs they serve.

ABOUT THE FELLOWSHIP

Persons selected will participate in a variety of assignments designed to develop their knowledge and understanding of Congressional operations. As

Fellows from executive agencies, they will share activities with other members of the APSA Congressional Fellowship Program who come mainly from journalism, law, and college teaching. These activities include:

- Attendance at an intensive and comprehensive Orientation Program on the legislative branch conducted by the American Political Science Association in preparation for later work assignments.
- Full-time work assignments in the offices of Congressmen and Senators and with staff members of Congressional Committees.
- Participation in weekly seminar meetings with leading congressional, governmental and academic figures.

From these and other planned experiences, fellows will be expected to gain:

- Thorough knowledge of the organization of Congress.
- A well-balanced understanding of the legislative process and the factors and forces which influence it.
- Some Congressional perspective of national objectives and executive branch operations.
- A sound grasp of the scope and variety of Congressional responsibilities and their relationship to the total process of government.

CONGRESSIONAL FELLOWSHIP ADVISORY COMMITTEE

Policy guidelines are formulated and final decisions on selections are made by the Congressional Fellowship Advisory Committee. Members of the Committee are:

<i>Chairman:</i> Dr. Max Kampelman Partner, Law Firm, Strasser Spiegelberg, Fried, Frank, Kampelman	Dr. Mark Ferber University of California
Mr. Ben Bagdikian, Contrib- uting Editor, Saturday Evening Post	Honorable Orville L. Freeman, Secretary of Agriculture
Mr. David S. Broder, Corre- spondent, Washington Post	Honorable John W. Macy, Jr., Chairman, U.S. Civil Service Commission
Honorable William M. McCulloch Representative from Ohio	Honorable Lee Metcalf, Senator from Montana
	Honorable Hugh Scott, Senator from Pennsylvania
Honorable Morris K. Udall, Representative from Arizona	

NOMINATING CRITERIA

Nominees for this fellowship should be career employees in grade range of GS-12 through GS-16 or equivalent. Each of them should be in a managerial or executive position, or be likely to be assigned to such positions in the future. Each also should be a young person who has demonstrated a very high

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level of ability, (1) rapid progression through responsible positions within the Federal service and (2) superior academic achievement in college or graduate school. Preference is given to those who are taking part in an agency's own executive development program.

NOMINATING PROCEDURE

All nominations for this program should be submitted through the agency's central coordinator; no nominations should be sent directly from a bureau or field establishment to the Civil Service Commission. Each department and agency may nominate three candidates. Candidates should be carefully screened by their agencies and only the most promising should be nominated. Optional Form 37 is to be submitted by agencies by May 15, 1967 to the Director, General Management Training, Office of Career Development, U.S. Civil Service Commission, Washington, D.C. 20415. The following information should accompany each nomination: A completed Standard Form 57; a statement from the nominee's supervisor briefly describing the nominee's potential for career growth and the types of higher responsibility for which he is being prepared; a one-page typewritten statement by the individuals nominated outlining their reasons for wishing to participate, their goals and objectives within the program, and how this experience relates to their overall career plans.

COSTS

The cost of the Fellowship in Congressional Operations will be \$500 per participant, and will include all costs of participating in the Orientation Program and of attending weekly seminars and other functions conducted by APSA.

OTHER INFORMATION

Each applicant for the Fellowship will be interviewed by a Selection Committee in the latter part of May 1967 and final selection will be made no later than July 1, 1967. The full-time Orientation will begin in mid-November and end before Christmas.

Agencies may obtain further information on the Fellowship from the Office of Career Development, code 183, extension 6152.

CALENDAR OF EVENTS

May 15	Deadline for Nominations
July 1	Final Selection of Participants
Mid-November to	
Late December	Orientation Program by APSA
Early January	Begin full-time work assignments in a Congressman's office or a House Committee
Early May	Begin full-time work assignment in a Senator's office or with a Senate Committee
Early January to Mid-August	Attend Weekly Seminar meetings
September 1, 1968	Latest date for termination of Fellowship

